

POWYS TEACHING HEALTH BOARD

SUMMARY OF BOARD MEETING HELD ON 7 MAY 2020

Board Meetings of Powys Teaching Health Board are meetings held in public under the Public Bodies (Admission to Meetings) Act 1960. However, the COVID-19 Public Health emergency and the associated instruction to Stay At Home has meant that Board resolved to hold the Board meeting on 25th March 2020 virtually and in private with a summary of the proceedings made available within a week of the meeting.

In attendance: Present

Vivienne Harpwood	Chair (remote attendee)
Carol Shillabeer	Chief Executive
Trish Buchan	Independent Member (Third Sector Voluntary) (remote attendee)
Matthew Dorrance	Independent Member (Local Authority) (remote attendee)
Owen James	Independent Member (Community) (remote attendee)
Susan Newport	Independent Member (TUC)
Ian Phillips	Independent Member (ICT) (remote attendee)
Mark Taylor	Independent Member (Capital & Estates) (remote attendee)
Frances Gerard	Independent Member (University)
Tony Thomas	Independent Member (Finance)
Pete Hopgood	Interim Director of Finance & IT (remote attendee)
Julie Rowles	Director of Workforce, OD & Support Services (remote attendee)
Stuart Bourne	Director of Public Health
Hayley Thomas	Director of Planning & Performance (remote attendee)
Wyn Parry	Medical Director (remote attendee)

Claire Madsen	Director of Therapies & Health Sciences
Alison Davies	Director of Nursing & Midwifery (remote attendee)
Jamie Marchant	Director of Primary, Community Care and Mental Health (remote attendee)

In Attendance

Rani Mallison	Board Secretary
Adrian Osbourne	Assistant Director Communications (remote attendee)
Frances Hunt	CHC (remote attendee)
Katie Blackburn	CHC (remote attendee)
Elaine Matthews	Wales Audit Office (remote attendee)
Stuart Fitzgerald	Health Inspectorate Wales (remote attendee)
Rebecca Collier	Health Inspectorate Wales (remote attendee)
Liz Patterson	Corporate Governance Manager (remote attendee)

Update from the Chair and Chief Executive

The Chair thanked the Executive Team and all the staff for the hard work that they had undertaken during the current crisis.

The Chief Executive advised the current focus continued to be the response to covid-19 as the organisation came to the end of the first phase of response and moved into the second phase. The Chief Executive reflected on the significant loss of life which had had major impact on the community.

Covid-19 Response – Review of Phase 1

The Chief Executive presented the paper covering the period to end of May 2020. Decision-making arrangements had included the continuation of Board meetings and briefings with the Experience, Quality and Safety Committee and Audit, Risk and Assurance Committees still sitting. Board and Local Partnership Forum briefings had also taken place. The Corporate Risk Register had been amended to include covid-19 related risks and key risks identified have included:

- PPE
- Testing
- Data
- Closed settings
- The impact on the wider objectives of the organisation

Covid-19 Response – Phase 2 Response Plan

The Phase 2 Plan covers the following areas:

- Test, trace and protect
- Harm from Covid-19
- Harm from an overwhelmed NHS and Social Care system
- Harm from a reduction in non-covid activity
- Harm from wider societal actions/lockdown

A draft has been submitted to Welsh Government and a response was expected shortly. The plan covers areas which are the responsibility of PTHB, it will be necessary to link with the plans of other providers from which services are commissioned.

The Phase 2 Response Plan was agreed.

Re-prioritised Annual Plan

The Re-prioritised plan was agreed which revised the timescales for some of the actions. The report noted that the plan may be subject to further revision. The Re-prioritised Annual Plan was agreed.

Maintaining Good Governance Arrangements

Having paused meetings of some of the Committees at the beginning of the pandemic this report outlined that the Committee cycle would be re-introduced from June 2020. Additional briefings would be arranged for Board and the Local Partnership Forum specifically relating to covid-19 and the Performance and Resources Committee would change to a quarterly cycle.

Policies reserved for Board

The following policies were approved:

- Serious Incidents Policy
- Claims Policy

Welsh Language Standards Compliance

Board received an update outlining the response to the Standards Appeal.

Strategic Equality Plan

The Strategic Equality Plan was approved noting that this was a plan shared with other Health Boards at a high level and specific actions would be required at individual Board level to tackle specific issues in the different areas.

Pharmaceutical Applications Forum

The Terms of Reference for this Forum were agreed.

Financial Resource Plan 2020/21

The Financial Resource plan was approved.

Corporate Risk Register

Board Members examined a number of risks outlined on the register including those which had recently been de-escalated such as risks relating to:

- Brexit
- Out of Hours Service
- Resources
- Commissioned services

Financial Performance Month 12 2019-20

The Director of Finance and IT presented this item noting that the outturn had been a £55k underspend.

Financial Performance Month 1 2020-21

The Director of Finance and IT presented this item advising there had been an overspend of £47k at the end of month 1 but that the forecast was to breakeven.

Assurance Reports of the Board's Committees

Assurance reports (attached to the agenda) were received from:

- Experience, Quality and Safety Committee April 2020
- Charitable Funds Committee February 2020
- Audit, Risk and Assurance Committee May 2020
- Welsh Health Specialised Services Committee (WHSSC);
- Emergency Ambulance Service Committee (EASC);
- NHS Wales Shared Services Partnership Committee (NWSSPC)
- Powys Public Services Board (PSB);
- Regional Partnership Board (RPB);
- Joint Partnership Board (JPB).

There was no other urgent business and the provisional date of the next meeting was confirmed as 29 July 2020.